

# User Guide



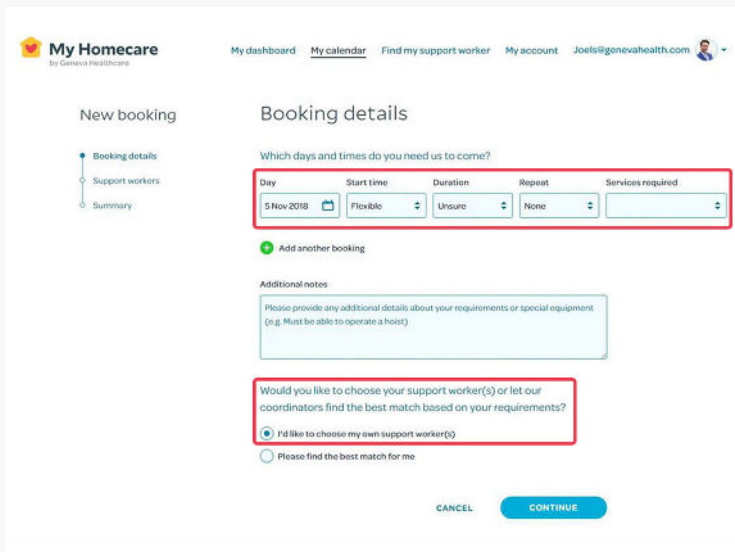
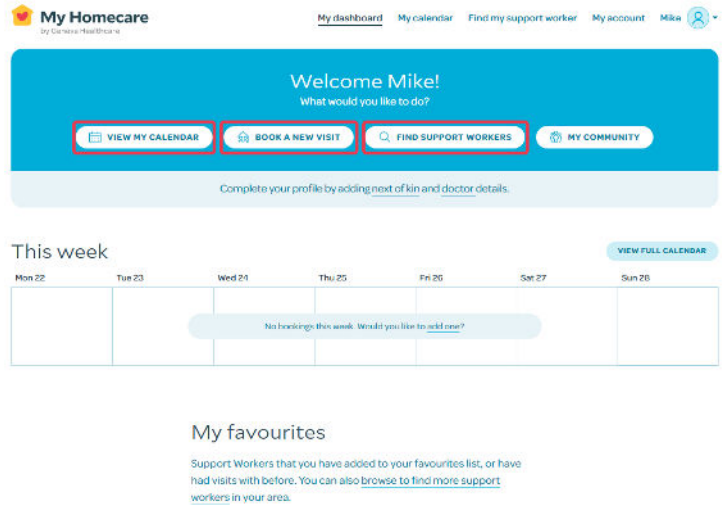
# My Homecare

by Geneva Healthcare

## Dash Board

Once logged in, you will be presented with the dashboard view. From here you can:

- View your past, current or future care calendar
- Book a new visit
- Search for Support Workers in the area, and access their account to make any changes or updates



## Book A New Visit

You can book any additional private care you may need. The option of day, start & end time, duration, if and how the appointment is to repeat, and the services required are all available.

You have the option to choose your own Support Workers to best match your needs. When searching for Support Workers, you may filter the search based on gender, languages spoken and skills.

## Find Support Worker

Support Worker profiles show their location, skills and training, languages spoken and their driver license details.

Once all details of the booking and Support Worker are completed, you confirm the booking request which is sent to the My Homecare Team. All booking requests, changes and cancellations are pending until reviewed and confirmed by Geneva's Coordinators team.

